

# Appendix C: Action Plan

Agricultural, Natural & Cultural Resources		
Activity	Target Completion	Lead Agencies
Review and revise the zoning and subdivision ordinances to mandate water quality measures, safeguard farmland, preserve natural features, minimize impervious surfaces, and advocate for compact and contiguous development.	Short-Term (2023-2026)	Plan Commission & Village Board
Establish an advisory committee to collaborate with farmers and anaerobic digester facility managers for odor control, manure transportation, and education of Village residents about the importance of anaerobic digestion.	Ongoing	Plan Commission & Village Board
Develop and make available public education materials discussing practices and strategies to minimize runoff, chemical pollution and contamination in order to protect ground and surface water.	Ongoing	Plan Commission & Village Board
Collaboratively communicate with farmers, anaerobic digester facility managers, residents, and address smaller farm-scale digesters within the ETJ to discuss manure transportation timing, route selection, odor control, and purpose, offering advice to control odors in the Village.	Ongoing	Plan Commission & Village Board

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Economic Development		
Activity	Target Completion	Lead Agencies
Create and maintain a list of development and redevelopment sites, with existing utilities, for new business investment.	Short-Term	Village Staff & Board
Create a TIF Revolving loan fund to improve existing building facades along Main Street.	Long-Term (as funds become available)	Village Staff & Board
Use TIF to provide development incentives for business attraction and/or expansion.	Ongoing	Village Staff & Board
Coordinate with WisDOT to synchronize streetscaping efforts with the upcoming Main Street (WIS 113) resurfacing project.	Short-Term	Public Works Committee, DPW and Village Board
Adopt and enforce design guidelines for landscaping, aesthetics, lighting, noise, parking and access.	Short-Term	Plan Commission & Village Board
Allocate financial resources for placemaking activities within the "Dane Triangle Area."	Short-Term	Plan Commission & Village Board
Develop a community-wide way-finding signage system.	Short-Term	Village Board, Park & Recreation Committee
Conduct an incubator/business condos feasibility study to determine potential use of a facility, likely locations for a facility, and whether the facility should cater to a specific industry.	Ongoing	Village Board

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Housing		
Activity	Target Completion	Lead Agencies
Prepare a detailed housing study that evaluates all aspects of local housing market conditions as a tool to better understand specific needs (e.g. cost, age, structure type, location, etc.).	Short-Term	Village Staff & Village Board
Review and revise codes to enforce property maintenance.	Short-Term	Plan Commission & Building Inspector
Review and amend the zoning ordinance as appropriate to enable the development of housing formats that limit cost, including smaller lots, smaller homes, attached units, and clusters of detached homes. Identify locations for these formats in neighborhood plans for new and existing neighborhoods.	Ongoing	Plan Commission
Utilize TIF to establish a revolving loan fund for housing rehabilitation. The funds can be used to support reinvestment in single- and multi-unit building.	Long-Term (When revenues become available)	Village Staff & Village Board
Implement stricter code enforcement and corrective actions to address blighted buildings and ensure housing construction quality.	Short-Term	Plan Commission & Building Inspector
Proactively seek out and recruit developers that are fluent and successful in State and Federal Low Income Housing Tax Credit (LIHTC) application processes administered WHEDA.	Ongoing	Plan Commission

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Transportation		
Activity	Target Completion	Lead Agencies
Update the Village's Capital Improvements program to include a "Complete Streets" policy and update on an annual basis.	Short-Term & Ongoing	Plan Commission, Public Works Committee
Work with WisDOT, DNR, neighboring jurisdictions, and other interested partners on a multi-modal transportation system. Evaluate regional bikeway network improvement opportunities and collaborate with neighboring jurisdictions, WisDOT, Wisconsin DNR, and relevant stakeholders to secure funding for expansion.	Ongoing	Plan Commission, Public Works Committee, Parks & Recreation Committee, Dane County, Surrounding Towns
Adopt and regularly update an Official Map to include new streets and extensions, as necessary.	Short-Term & Ongoing	Public Works Committee, Plan Commission, & Village Board
Encourage the development of plug-in electric vehicle charging outlets in the Village.	Ongoing	Public Works Committee & Village Board
Biennially evaluate Village roads using the Pavement Surface Evaluation and Rating (PASER) program.	Ongoing	Public Works Department
On a biennial basis, evaluate the downtown parking network to maintain a healthy supply of parking. If the evaluation suggests an Under supply of parking, consider parking strategies improvements such as short-term parking, compact car spaces, better signage to underutilized parking lots, increase employee parking education, and expanding/building new parking lots.	Ongoing	Public Works Department, Public Works Committee, Plan Commission, & Village Board
Prepare a conceptual neighborhood plan in areas slated for growth prior to development to ensure good street connectivity and adequate bicycle accommodations.	Short-Term	Plan Commission, Parks & Recreation Committee

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Utilities and Community Facilities		
Activity	Target Completion	Lead Agencies
Annually review the existing data relative to conditions and capacity of all current water and wastewater facilities and repair/upgrade facilities as needed to serve both existing and future populations.	Ongoing (annually)	Public Works Department & Public Works Committee
Annually review the police, fire, and emergency medical services in the Village and continue to review all options for providing services that meet the needs of residents. Meet with neighboring jurisdictions, as necessary, to review fire protection and ambulance service mutual aid and/or contractual intergovernmental services.	Ongoing (annually)	Dane-Vienna Fire District Board, Fire Department, Dane County Sheriff, Village Board
During the annual capital improvement planning process, consider budgeting for implementation of the recommendations of the adopted Village of Dane Comprehensive Outdoor Recreation Plan.	Ongoing (annually)	Parks & Recreation Committee, Public Works Committee
Continue to support the Dane County clean sweep program to dispose of hazardous wastes.	Ongoing (annually)	Village Staff, Village Board
Revisit the subdivision ordinance requirement for parkland dedication, considering dedication fees for all rezones that increase the number of dwelling units.	Short-Term	Plan Commission, Parks & Recreation Committee
Create a communications plan to develop strategies and tools to improve public dialogue and encourage public engagement within the Village of Dane.	Short-Term	All Committees and Commissions
Develop a strategy to encourage and recognize community involvement in volunteer services by people of all ages.	Short-Term	Village Board, Dane-Vienna Fire District Board, Fire Department, Village Staff

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Intergovernmental Cooperation		
Activity	Target Completion	Lead Agencies
Meet annually with representatives from neighboring municipalities and Dane County to discuss common issues related to planning, zoning, land use, and emergency services.	Ongoing	Village Staff & Village President
Meet annually with the Lodi School District involving elected officials and key staff for both the Village and the School District to discuss opportunities for collaboration and issues of concern.	Ongoing	Village Staff & Village President
Work with the Towns of Dane and Vienna to develop intergovernmental agreements that protects future growth areas and utility extension routes for the Village, stormwater/environmental corridors, and defines the jurisdiction and maintenance of certain roads that serve both jurisdictions.	Short-Term	Public Works Committee, Plan Commission, Village Staff
Review existing intergovernmental agreements at least every five years and amend the agreement as needed.	Ongoing	Public Works Committee, Plan Commission, Village Staff
Explore opportunities for state and federal grants to develop joint services with contiguous municipalities to reduce costs and improve services.	Ongoing	Public Works Committee, Plan Commission, Village Staff

Land Use		
Activity	Target Completion	Lead Agencies
Continue to exercise extraterritorial plat review powers.	Ongoing	Plan Commission & Village Board
Meet annually with representatives from contiguous government entities and Dane County to discuss land use issues as needed.	Ongoing	Plan Commission & Village Board
Enforce property maintenance codes.	Ongoing	Plan Commission & Village Board
Update zoning ordinances.	Short-Term & Ongoing	Plan Commission & Village Board