



102 W Main St. - PO Box 168 - Dane, WI 53529-0168  
(608) 849-5422 • info@villageofdane.org • www.villageofdane.org

## VILLAGE OF DANE BOARD OF TRUSTEE MINUTES

Tuesday, August 3, 2021

6:30 pm

In attendance: President Mary Lou Hyatt, Trustees: Don Lord, Nancy Lindow, Donald Postler, and Jennifer Esser  
Staff in Attendance: Shane Clapper and Chad Bevars; Public Works, Brad Duffrin; Dane County Sheriff, and Teresa Hughey Groves; Clerk Treasurer  
No others in attendance.

1) Call to Order

President Hyatt called the meeting to order at 6:30 pm in the small meeting room of Dane Village Hall. A quorum of the board was in attendance.

2) Agenda Confirmation

The agenda was confirmed as presented.

3) Public Input

No one registered for Public Input.

4) Minutes from the Regular Board Meeting on Tuesday, July 6, 2021

Motion (Lord/Lindow) to approve the minutes of the regular board meeting on Tuesday, July 6, 2021 as written.  
Motion carried.

5) Dane County Sheriff Report by Brad Duffrin

Squad car and police building are doing fine. Oil change will be due on the squad car soon. Construction in Tanimarah is going well with no complaints. Letters were mailed to two residents regarding chickens. One family chose to remove the chickens from their property. Other village residents have been given two weeks to relocate their chickens outside of the village limits. Deputy Duffrin will follow up with them. Complaints of golfers in the park has been managed through the parents and with education on the ordinances. Sheriff Office and department are doing good with the COVID 10. Dane County and any county buildings will recommend wearing masks and we should expect more mask mandates. Brad will be taking a vacation at the end of August, however; he is always available to the clerk's office, if the need arises. The speed board was requested for the village around the start of school.

6) WWDDVS EMS Report by Donald Postler

Call volume has been busy this year and in the month of June with 4 out of 10 calls not having a patient transported. Dane is about 4% of the calls for the EMS and Dane contributes about 4% of the budget to the EMS. Nothing further has been discussed about regionalization. Dane County is offering help with a Hazard Mitigation Plan, Shane and Chad will be working on this and Scott Russell has offered to assist where needed.

7) Dane-Vienna Fire District Report by Mary Lou Hyatt

Monthly bills were paid, and the Town of Vienna is working through the wording in the agreement.

8) Public Works Report by Shane Clapper

Things are going smoothly with the water loop completely operational now. Tanimarah Ridge has water, sewer and storm sewer work being completed. Grading of roads will be starting mid-week. Streets and crosswalks will be striped before the school year begins. And 10% of the sewer lines will be televised by McGann this fall.

9) Old Business

There was no old business on the agenda.

10) New Business

a) American Rescue Plan Act- ARPA Local Fiscal Recovery Funds

Discussion was held on areas where the Recovery Funds could be used, no action taken.

b) New Parking Lot in Lake Melvin

Discussion held on need for more parking on Dane Street and the 2022 Road Construction Project which could include an additional parking lot in the area.

Motion (Esser/Lindow) to approve the MSA contract to begin the engineering for the Dane Street Reconstruction Project and Parking Lot in 2022 in the amount of \$16,000. Motion carried. Hyatt-aye, Lindow-aye, Lord-aye, Postler-aye, Esser-aye.

- c) Resolution R2021-02 A Resolution Amending the 2021 Budget Revenues due to ARPA Funding  
Motion (Lindow/Postler) to adopt Resolution R2021-02 A Resolution Amending the 2021 Budget Revenues due to ARPA Funding. Motion carried.
- d) Ordinance 2021-03 An Ordinance to Repeal and Recreate Section 480-13 of the Village of Dane Code of Ordinances Concerning Brush Removal  
Motion (Postler/Lindow) to adopt Ordinance 2021-03 An Ordinance to Repeal and Recreate Section 480-13 of the Village of Dane Code of Ordinance Concerning Brush Removal. Motion carried.
- e) Ordinance 2021-04 An Ordinance to Repeal and Recreate Section 495-20 of the Village of Dane Code of Ordinances Concerning Parking of Certain Vehicles  
Motion (Lindow/Postler) to adopt Ordinance 2021-04 An Ordinance to Repeal and Recreate Section 495-20 of the Village of Dane Code of Ordinances Concerning Parking of Certain Vehicles. Motion carried.
- f) Chair selection for meeting room compatible with new flooring  
Discussion was held on the need for non-skid chairs for new vinyl floor in meeting room. Motion (Esser/Lindow) to approve the purchase of 55 gray non-skid chairs for the small meeting room at a discounted price of \$85 from EZ Office in Madison. Motion carried.
- g) Conflict of Interest Employment Policy Definition and Statement  
Motion (Postler/Lindow) to adopt the Conflict-of-Interest Policy Definition and Statement for the Village of Employee Handbook effective August 3, 2021. Motion carried.
- h) Financing for SE Water Main Loop in the amount of \$162,444.30  
Motion (Postler/Lord) to approve borrowing of funds not to exceed \$175,000 from DMB Bank at an interest rate of 2.65% with a repayment period of 7 years for the SE Water Main Loop Project. Motion carried. Lindow-aye, Lord-aye, Postler,-aye, Esser-aye, Hyatt-aye.

11) Clerks Report

Clerk reported on need to hire a deputy clerk, and a complaint about people on North Street illegally dumping trash in the farm field behind the apartments.

12) Payment of Bills

- a) Approve Accounts Payable by Check and Electronic Payment Vouchers as presented  
Motion (Postler/Lindow) to approve payment of the bills by check and electronic vouchers as presented.

13) Set date for next regular board meeting, to be held on **the first Tuesday of the month, September 7, 2021**

Next Board meeting will be Tuesday, September 7, 2021 at 6:30 pm

14) Adjournment

Motion (Lindow/Esser) to adjourn. Motion carried. The meeting adjourned at 8:10 pm. These minutes have not been approved and are subject to change or correction without notice.

Respectfully submitted by  
Teresa Hughey Groves  
Clerk Treasurer

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Approved:

Posted:

Posted at: Village of Dane Community Center and Village Website- [www.villageofdane.org](http://www.villageofdane.org)