



102 W Main St. - PO Box 168 - Dane, WI 53529-0168

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## VILLAGE OF DANE BOARD OF TRUSTEE MINUTES

Tuesday, September 7, 2021

6:30 pm

In attendance: President Mary Lou Hyatt, Trustees: Donald Postler, Nancy Lindow, and Jennifer Esser

Absent with excuse: Trustee Don Lord

Staff in Attendance: Shane Clapper, Director of Public Works, Brad Duffrin, Dane County Deputy Sheriff, and Teresa Hughey Groves, Clerk Treasurer,

Absent with excuse: Chad Bevars, Public Works Operator

No others in attendance.

1) Call to Order

President Hyatt called the meeting to order at 6:30 pm in the small meeting room of the Village Community Center. A quorum of the Board was present.

2) Agenda Confirmation

The agenda was confirmed as presented.

3) Public Input

No one registered to speak at Public Input

4) Minutes from the Regular Board Meeting on Tuesday, August 3, 2021

Motion (Lindow/Esser) to approve the minutes of the Tuesday, August 3, 2021 minutes as written. Motion carried.

5) Dane County Sheriff Report by Brad Duffrin

Issue with golfers in the Capitol Valley Park seems to be resolved. The Dane Squad and the Police Station are both in good shape. Request for Speed Board on South St with school starting, the chickens on South Street were relocated, COVID and the mask mandate until 9/16/2021 was discussed. Dog owner on N. Military Rd has been told to not let the dogs run at large, Deputy Duffrin is watching the bus stops, speeding on West St and South St was discussed, more may need to be done.

6) WWDDVS EMS Report by Donald Postler

The Village of Dane had no EMS calls in the month of July, which does not include mutual aid calls, the 2<sup>nd</sup> ambulance was staffed only 17% of the time, Budget options were reviewed at the last meeting with 4 different scenarios, more part time people will be hired. 2022 planned budget was set at \$25.00 per person population.

7) Dane-Vienna Fire District Report by Mary Lou Hyatt

New agreement from Vienna is the same one as 6 years ago, Koenig and Hyatt from the Fire District Board will be attending the Town of Vienna Board meeting in 2 weeks. The Agreement is under consideration.

8) Public Works Report by Shane Clapper

The Water Main Loop to Capitol Valley is complete, punch list is being completed. The Public Works Department has been in contact with Cell Antenna Companies regarding upgrades to equipment on the water tower. The upgrade would need Village Board approval. Ten percent of the sewer line inspections are scheduled and will be completed this fall. Crack filling will be taking place in the village hall parking lot this fall. The crosswalks were getting painted in the village and the parks will close on September 30, 2021. Lake Melvin Yacht Club Fundraiser will be the last big event in Bert Deans Park this month. Parking areas are being put in at Capitol Valley Park by the Lift Station and on Valley Rd, work is being donated by the developer, Don Tierney. The asphalt was completed at the Public Works Garage.

9) Old Business

a) 128 W Main Street Repair List

Discussion held on how to proceed with maintenance of this property. Board would like to consult with Paul Johnson, Village Attorney, if he is available for the next regular board meeting. Staff directed to contact Village Attorney and add to the October meeting agenda.

10) New Business

- a) Resolution R2021-03 A Resolution Approving the Borrowing of up to \$175,000 for the Southeast Water Main Loop in Capitol Valley Estates From De Forest Morrisonville Bank (DMB)  
Motion (Postler/Lindow) to adopt Resolution R2021-03 A Resolution Approving the Borrowing of up to \$175,000 for the Southeast Water Main Loop in Capitol Valley Estates from DeForest Morrisonville Bank (DMB). Motion carried.
- b) Village of Dane Document Retention and Destruction Policy for Village Handbook  
Motion (Postler/Lindow) to adopt the Village of Dane Document Retention and Destruction Policy for the Village Handbook. Motion carried.
- c) TIF #2 Options  
Motion (Postler/Esser) to authorize MSA to begin the process to create a new TID to include the Dane Manufacturing Building, the Union Trail along the Railroad Track, and the Tanimarah Ridge Development in the Village of Dane. Motion carried.
- d) Poffinbarger Land Purchase  
Motion (Postler/Lindow) to approve the \$725 expense for the appraisal needed to get the lien release from University of Wisconsin Credit Union on the Poffinbarger property. Motion carried.
- e) Board meeting date change to First Monday  
Motion (Postler/Lindow) to change the regular meetings of the Village Board from Tuesday nights to the first Monday night of the month per village Ordinance Chapter 168, §168-10 Regular meetings. Motion carried.

11) Clerks Report

The Clerk reported that the lawsuit with Mattix was settled in the villages favor, a new business has shown interest in the Dane Manufacturing Building, and the new chairs for the small meeting room will be delivered on 9-8-2021.

12) Payment of Bills

- a) Approve Accounts Payable by Check and Electronic Payment Vouchers as presented  
Motion (Lindow/Esser) to pay the bills with checks and electronic transfers as presented. Motion carried.

13) Set date for next regular board meeting, to be held on **the first Monday/Tuesday of the month, October 4/5, 2021**

The regular monthly Board meeting will be held on Monday, October 4, 2021.

14) Adjournment

Motion (Esser/Lindow) to adjourn. Motion carried. Meeting adjourned at 8:15 pm. These minutes have not been approved and are subject to change or correction without notice.

Respectfully submitted by:  
Teresa Hughey Groves  
Clerk Treasurer

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Approved:

Posted:

Posted at: Village of Dane Community Center and Village Website- [www.villageofdane.org](http://www.villageofdane.org)