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## VILLAGE OF DANE BOARD OF TRUSTEE MINUTES

Monday, December 6, 2021

6:30 pm

In Attendance: President Mary Lou Hyatt, Trustees: Nancy Lindow, Jennifer Esser, Don Lord, and Donald Postler  
Staff in Attendance: Shane Clapper, Director of Public Works, Brad Duffrin, Dane County Sheriff Deputy, Teresa Hughey Groves, Clerk Treasurer  
Residents and others in Attendance: six

1) Call to Order

President Hyatt called the meeting to order in the small meeting room at Dane Village Hall. A Quorum of the Board was present.

2) Agenda Confirmation

The agenda was confirmed as presented.

3) Public Input

No one registered for public input.

4) Minutes from the Regular Board Meeting on Monday, November 1, 2021

Motion (Lord/Postler) to approve the minutes of the Monday, November 1, 2021 meeting as written. Motion carried.

5) Dane County Sheriff Report by Brad Duffrin

Duffrin reported that things are good at Dane County Sheriff's Department, the omicron variant is more transmissible but less life threatening. Winter parking is in effect, several citations have been issued, West Street speed limit signs are installed.

6) WWDDVS EMS Report by Donald Postler

Time of calls for the Waunakee EMS has been changing, the staff/volunteers had substantial retirements this fall, EMS is a paramedic service level, there for the charge for service needs to be increased

7) Dane-Vienna Fire District Report by Mary Lou Hyatt

District Agreement has been discussed, regular meeting with the bills being paid

8) Public Works Report by Shane Clapper

Parks has the water turned off now, preparing the snow removal equipment for plowing, cleaning up summer equipment for storage

9) Report on League of Wisconsin Municipalities Conference by Donald Postler

Don P attended the fall conference and heard many good speakers, he also spoke with vendors from several different companies who may have services they can provide to the village,

10) Old Business

a.) Dane Street Reconstruction and associated parking review

The Open Forum public meeting from Thursday December 2, 2021 was discussed. Plans from MSA showing the viable options for Dane Street to be changed to one-way were reviewed.

11) New Business

a. Shonna Christian, 231-233 North Street Property Owner

Discussion was held after a presentation from property owner, Shonna Christian, regarding problems she is having with a tenant from another property. She has had two leases broken and tenants moved out because of the problems. Ms. Christian is asking the Village Board to assist her in dealing with the neighbor. Deputy Duffrin has been working with the people involved in this situation. Village Trustees feel this is a civil matter between property owners.

- b. Certified Survey Map 116 Railroad Street Land Purchase/Swap Motion (Postler/Lord) to approve the Certified Survey Map as presented. Motion carried
- c. Resolution R2021-06 A Resolution Honoring the 2021 Firefighter of the Year Jamie Postler Motion (Lindow/Esser) to adopt Resolution R2021-06 A Resolution Honoring the 2021 Firefighter of the Year: Firefighter Jamie Postler. Motion carried.
- d. Appointment of Election Workers for 2022-2023 Election Cycle Motion (Lindow/Esser) to appoint Election Workers for 2022-2023 Election Cycle. Motion carried.
- e. Resolution R2021-05 A Resolution Authorizing Deposit Accounts Motion (Postler/Lindow) to adopt R2021-05 A Resolution Authorizing Deposit Accounts. Motion carried.
- f. Ordinance 2021-06 An Ordinance to Repeal and Recreate Section 457-5 D.(5) and (7) (a) of the Village Code or Ordinances pertaining to construction and repair of sidewalks, curbs, and gutters Motion (Postler/Lord) to adopt Ordinance 2021-06 An Ordinance to Repeal and Recreate Section 457-5 D.(5) and (7) (a) of the Village Code or Ordinances pertaining to construction and repair of sidewalks, curbs, and gutters. Motion carried.
- g. Ordinance 2021-07 An Ordinance to Repeal and Recreate a part of section 480-2 and section 480-7 E.(1) and to repeal section 480-8 B. of the Village Code of Ordinances Discussion was held, changes were needed to this ordinance change before adoption. Clerk directed to place Ordinance 201-07 on the January 2021 agenda.
- h. Ordinance 2021-08 An Ordinance to Create Section 463-17 D. (5) and (6) of the Village Code of Ordinances pertaining to grading Motion (Esser/Lord) to adopt Ordinance 2021-08 An Ordinance to Create Section 463-17 D. (5) and (6) of the Village Code of Ordinances pertaining to grading. Motion carried.

12) Clerks Report and Financial Report- Property owner of 128 W. Main Street has contacted the clerk about the building, it is no longer up for sale, and he would like to remodel it into a three-unit apartment, the tax bills were calculated, and submitted to Dane County on Friday December 3, they are now at the printers.

13) Payment of Bills

- a) Approve Accounts Payable by Check and Electronic Payment Vouchers as presented Motion (Lord/Lindow) to pay the invoices by checks and electronic vouchers as presented. Motion carried.

14) Set date for next regular board meeting, to be held on **the second Monday of the month, January 10, 2022** with **2022 Caucus held at 6:30 pm prior to the meeting**. Caucus and meeting will be held January 10, 2022.

15) Adjournment

Motion (Postler/Lord) to adjourn. Motion carried. The meeting adjourned at 8:15 pm. These minutes have not been approved and are subject to change or correction without notice.

Respectfully submitted by:

Teresa Hughey Groves  
Clerk Treasurer

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Approved:

Posted:

Posted at: Village of Dane Community Center and Village Website- [www.villageofdane.org](http://www.villageofdane.org)