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VILLAGE OF DANE BOARD OF TRUSTEE MINUTES

Monday, June 6, 2022

6:30 pm

In attendance: President Donald Postler, Trustees: Don Lord, Jennifer Esser, Nick Browne, and Nancy Lindow by ZOOM

Staff in Attendance: Shane Clapper- Director of Public Works, Chad Bevars- Public Works Operator, Brad Duffrin- Dane County Sheriff, Delaine Breunig- Deputy Clerk, Teresa Hughey Groves – Clerk Treasurer

Others in Attendance: Cecilia Brown, Diane Zopfi, Denman Breunig, and Roger Schmidt

1) Call to Order

President Postler called the regular meeting of the Village of Dane Trustees to order at 6:30 pm in the small room of the Dane Village Hall. A quorum of the board was present. President Postler shared upcoming events on the June calendar. Dane county Breakfast on the Farm is Saturday, June 11, Dane Fire Fighter's Festival is Friday June 24 through Sunday, 26, and the EMS Bike Ride will be coming through Dane from Minneapolis MN to Chicago, IL on Thursday, June 23.

2) Agenda Confirmation

The agenda was confirmed as presented.

3) Public Input

Cecilia Brown from West Street spoke to the Village Trustees about the traffic and speed of vehicles on West St. Drivers are on their phones, speeding, farm equipment using the roadway, and the number of small children living on the street.

4) Minutes from the Regular Board Meeting on Monday, May 2, 2022

Motion (Lord/Esser) to approve the minutes of the Monday, May 2, 2022 meeting as written. Motion carried.

5) Dane County Sheriff Report by Brad Duffrin

Sheriff Deputy Duffrin reported that the building and the squad car are in decent shape and working fine. Tootsie's Event on June 4 was orderly and well-contained. Baseball is in full-swing and the fields are being used, the new parking at Capitol Valley is helping with activities in the area. Trustees interested in the Speed Board for Village use. Deputy Duffrin will check the speed board availability.

6) WWDDVS EMS Report by Donald Postler

President Postler presented the WWDDVS EMS Report in written format and verbally. So far there have been 542 calls in 2022, 31 instances of two calls occurring simultaneously. Veteran members of the EMS are retiring, and Jake Grenawalt will be filling a vacant full-time medic position. Technology upgrades are being investigated and ambulance options are also being reviewed.

7) Dane-Vienna Fire District Report by Jennifer Esser

Trustee Esser attended the May 23 Dane-Vienna Fire district meeting and gave an oral report. New officers were elected. Jennifer Esser, Village of Dane was elected to the Chairperson position and Sheri Meinholz, Town of Vienna was elected Vice-Chairperson, Dave Koenig, Town of Dane, will remain as the Secretary-Treasurer. All meetings will be held at the Town of Dane Hall. Sheri Meinholz asked about the Fire Department visiting large farms in the area.

8) Public Works Report by Shane Clapper

Shane Clapper presented the Public Works Report in written format and verbally. The new hired Public Works employee is doing very well. Time spent last fall on the Capitol Valley ball diamonds really helped

this year with maintenance. Shane is consulting with Well Specialist about updating Well #2. Public Works Department is sweeping curb lines and they are preparing for the Dane Street Project.

9) Old Business

a) 128 W Main Street Follow Up

Clerk sent a letter to property owner reminding him to schedule an appointment with General Engineering for a structural review of the building. Property will be issued tickets for code violations after July 1, 2022.

10) New Business

a) MSA Amendment #2 Dane Street Reconstruction

Motion (Lord/Lindow) to adopt Amendment #2 for a total of \$129,700 in engineering fees for the Dane Street Project. Motion carried.

b) Application for Keeping Chickens from Tonia Midthun at 304 Luke Lane

Motion (Esser/Browne) to approve the application for Tonia Midthun at 304 Luke Lane to keep chickens. Motion carried.

c) Dane Street Project Funding/ Special Assessment for Dane Street Reconstruction

Motion (Esser/Browne) to direct Clerk Treasurer to research total cost of new sidewalks and to analysis special assessment charges to the property owners on Dane Street. Motion carried.

d) Appointment of Committee Members

Motion (Browne/Lindow) to approve Committee Members as listed by Village President with the addition of Jennifer Esser to the Culture and Events Committee. Motion carried. (See Attachment C)

e) Committee Guidelines/Rules

Motion (Esser/Lord) to adopt the Committee Rules for delegating authority to Committee members. Motion carried.

f) Application for Liquor Licenses

i) Temporary Class "B" Fermented Malt Beverages and Wine at a picnic for Dane Volunteer Fire Department - June 24 – June 26, 2022 for the Dane Firefighter's Festival in Bert Deans Park, Railroad St, Dane

Motion (Lord/Browne) to approve a Temporary Class "B" Fermented Malt Beverage and Wine Licenses for Dane Fire Fighter's Festival for a period of June 24- June 26, 2022. Motion carried.

ii) "Class A" Intoxicating Liquor and Fermented Malt Beverages for IBN Petroleum, LLC doing business as Dane Kwik Mart - July 1, 2022 to June 30, 2023

Motion (Lord/Esser) to approve a "Class A" Intoxicating and Fermented Malt Beverage License for IBN Petroleum doing business as Dane Kwik Mart for a period of July 1, 2022 to June 30, 2023. Motion carried.

iii) "Class B" Intoxicating Liquor and Fermented Malt Beverages for The Ranch Saloon, LLC doing business as The Ranch -July 1, 2022 to June 30, 2023

iv) "Class B" Intoxicating Liquor and Fermented Malt Beverages for Peg & Doc's Bar & Grill, LLC doing business as Peg & Doc's – July 1, 2022 to June 30, 2023

v) "Class B" Intoxicating Liquor and Fermented Malt Beverages for Tootsie's Bar & Grill, LLC doing business as Tootsie's Bar & Grill – July 1, 2022 to June 30, 2023

Motion (Lord/Browne) to approve a "Class B" Intoxicating Liquor and Fermented Malt Beverage License for The Ranch Saloon, LLC, Peg & Doc's Bar & Grill, LLC and Tootsie's Bar & Grill, LLC for a period of July 1, 2022 to June 30, 2023. Motion carried.

g) Application for Cigarette and Tobacco Product Retail License

i) IBN Petroleum, LLC at 101 W Main St – July 1, 2022 to June 230, 2023 to sell over the counter

ii) Peg & Doc's Bar & Grill, LLC at 106 Dane Street – July 1, 2022 to June 30, 2023 to sell over the counter

Motion (Esser/Lord) to approve an application for Cigarette and Tobacco Retail License for IBN Petroleum, LLC, and Peg & Doc's Bar & Grill, LLV from July 1, 2022 to June 30, 2023. Motion carried.

- h) Convene to Closed Session pursuant to WI State Statute §19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session on potential purchase of property.

Motion (Esser/Lindow) to convene to Close Session pursuant to WI State Statute§ 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session on potential purchase of property. Roll Call: Lindow- aye, Browne -aye, Postler- aye, Esser- aye, Lord -aye.

Reconvene to Open Session

Motion (Lord/Browne) to reconvene to open session and take action, as needed. Roll Call: Lindow- aye, Browne -aye, Postler- aye, Esser- aye, Lord -aye. Motion carried. No action taken.

11) Clerks Report

Clerk reported that everything was running smoothly in the Clerk’s Office, and she appreciated the time off and was grateful to Deputy Clerk- Delaine Breunig, for doing an excellent job covering in her absence.

12) Payment of Bills and Financial Report

- a) Approve Accounts Payable by Check and Electronic Payment Vouchers as presented

Motion (Lindow/Browne) to pay the checks and electronic invoices as presented. Motion carried.

- b) Set date for next regular board meeting, to be held on **the second Monday of the month, July 11, 2022 – due to 4th of July** – Meeting date confirmed. Shane Clapper will be on vacation that week.

13) Adjournment

Motion (Lord/ Esser) to adjourn. Motion carried. The meeting adjourned at 8:37 pm. These minutes have not been approved and are subject to change or correction without notice.

Respectfully submitted by:

Teresa Hughey Groves

Clerk Treasurer

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Approved:

Posted:

Posted at: Village of Dane Community Center and Village Website- www.villageofdane.org